

NOBLIN & ASSOCIATES L. L. C.
CONSULTING ENGINEERS
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May 7, 2015
Project #15028NH

Shaker Landing Condominium Association
c/o Mr. Ray Stanford
Moseley Associates, Ltd.
P. O. Box 706
White River Junction, VT 05001

**RE: Building Envelope Repairs
Shaker Landing Condominium
Enfield, New Hampshire**

Dear Mr. Stanford,

Enclosed please find Plans and Specifications for the above referenced project. Please note that we have revised this draft of the specifications to get separate pricing for Triplex deck replacement, which will allow us to phase this work as necessary.

We will be holding a Pre-Bid meeting at the site at 10:00 am, May 13, 2015. Bids will be due at the offices of Noblin & Associates, L. L. C. no later than 2:00 pm, May 27, 2015.

We have contacted the following bidders and verified they are interested in bidding the project:

Trumbull-Nelson
Hanover, New Hampshire

Jancewicz and Son
Bellows Falls, Vermont

Primetouch Services
Natick, Massachusetts

SPS, Inc.
Waltham, Massachusetts

We are waiting to hear back from Josselyn Brothers Construction regarding bidding the work.

In addition, we contacted Domus Inc., Estes & Gallup, and G. R. Porter, all of whom informed us they were too busy to take on additional work this year.

At the present time, we anticipate conducting the Bid Opening following our standard procedures, which would be as follows:

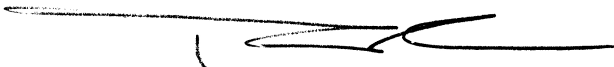
- Bids will be due at our office at the specified time and date. Bids arriving late will not be accepted.
- Bids will be opened immediately after the specified due time. The Bid Opening will be open to legitimate, interested parties, including Bidders.
- Incomplete, qualified or bids otherwise failing to conform to the prescribed format (including failure to use the official Bid Form) will be rejected.
- We will verify individual bid results with the three low Bidders to eliminate possible errors (overall bid results will not be divulged at this point).
- Bids where substantial errors have been made (making it impossible for the Bidder to enter a contract for the Bid Price) will be rejected. After the Bid Opening, Bids cannot be revised.
- Bid results will be tabulated and forwarded on to the Owner.
- After receipt of the results by the Owner, overall results will be divulged to Bidders requesting this information.

It should be noted that it is Noblin & Associates' philosophy that once a pre-approved Bid List is established, the work should be awarded to the lowest, properly submitted Bid.

It has been our experience that adhering to the above bidding procedure will enhance interest on the part of prospective bidders, leading to more competitive bidding. Given a properly prepared set of specifications and drawings, this should provide the most cost effective price for the proper scope of work for the project.

If you are in need of additional information or we can be of further assistance, please do not hesitate to contact us.

Sincerely,



Timothy D. Little, P.E.
Senior Project Manager